

**HEADQUARTERS
EIGHTH UNITED STATES ARMY
APO SAN FRANCISCO 96301-0009**

**EUSA Supplement 1
to AR 385-10**

14 July 1989

**Safety
THE ARMY SAFETY PROGRAM**

SUPPLEMENTATION. Issue of further supplements to this regulation by subordinate commands is permitted but not required. If supplements are issued, forward one copy to HQ EUSA, ATTN: AJ-S, APO SF 96301-0009.

AR 385-10, 23 May 1988, is supplemented as follows:

Subparagraph 1-4n, RESPONSIBILITIES. After subparagraph 1-4n(4), add subparagraphs (5) through (21):

(5) The Director of Safety, EUSA, is designated as the MACOS Safety Program and OSH official. The EUSA Safety Program is expanded to promote and encourage safety, accident prevention, and the avoidance of unhealthy conditions both on- and off-post by all members of EUSA, civilian components, and their families. The EUSA Safety Program includes safety and health requirements contained in the USFK Reg 210-51 and promotional emphasis, in addition to the programs set forth in this supplement.

(6) EUSA commands and staff agencies will ensure that safety and occupational health standards are integrated in all activities, operations, plans, orders, and procedures. Safety specifications will be included in the procurement of nonstandard supplies and equipment. Specific responsibilities assigned to EUSA commands and staff agencies are listed in subparagraphs (7) through (21) below.

(7) The EUSA Director of Safety is responsible for technical adequacy of the command safety program (ground and air) and coordination of safety management activities with EUSA commands and staff agencies. The Director of Safety is also the Command Army Safety Career Program Manager and, as such, provides primary technical leadership for Safety Career Administration IAW AR 690-950.

(8) The Assistant Chief of Staff, J3, and equivalent staff elements of EUSA subordinate commands in coordination with their commanders will provide administrative and technical support for the EUSA Safety Program.

(9) The Assistant Chief of Staff, J3, and equivalent staff elements of EUSA subordinate commands in coordination with their commanders will ensure that safety requirements are integrated, as appropriate, in EUSA plans, orders, and operational procedures developed under their staff supervision.

***This supplement supersedes EUSA Suppl 1 to AR 385-10, 14 June 1985.**

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(10) The Assistant Chief of Staff, Resource Management, will ensure that essential professional safety staff authorizations are established to meet the requirements of the basic AR and 29 Code of Federal-Regulations (CFR) 1960, Occupational Safety and Health Provisions for Federal Employees.

(11) The Assistant Chief of Staff, J4, and equivalent staff elements of EUSA subordinate commands in coordination with their commanders will establish policies ensuring that all logistical operations over which they exercise staff supervision are accomplished IAW approved safety practices and standards.

(12) The Assistant Chief of Staff, J6, and equivalent staff elements of EUSA subordinate commands in coordination with their commanders will promulgate safety standards that are applicable to communication operation under their staff supervision.

(13) The Public Affairs Officer, EUSA, and equivalent staff elements of EUSA subordinate commands in coordination with their commanders will provide all possible assistance in publicizing the educational and promotional aspects of the safety program through available command information channels.

(14) The Surgeon, EUSA, and equivalent EUSA medical officers in coordination with their commanders will--

(a) Develop and disseminate regulations and educational material concerning the control of health hazards from radioactive material, microwave energy, extremes of heat and cold, harmful chemicals, improper lighting, excessive noise, and related health hazards.

(b) Ensure that health hazard surveys and studies are conducted IAW Army standards by trained medical personnel.

(c) Review plan for new construction to ensure adequacy of protection against health hazards (e.g., noise, toxic substances, illumination, electrical human factor deficiencies, etc.).

(15) The Transportation Officer, EUSA, and equivalent EUSA subordinate command transportation officers in coordination with their commanders will establish safety standards for transportation contracts and ensure that these standards are included in contract agreements.

(16) The Assistant Chief of Staff, Engineer, and equivalent EUSA subordinate command engineers in coordination with their commanders will--

(a) Establish procedures for the review of all plans for new construction, renovation, and modification of facilities from the time of inception, to ensure that projects are completed in compliance with Department of Defense (DOD) instructions and Army safety standards including occupational safety and health standards.

(b) Ensure that procedures are established for compliance with fire safety standards as set forth in 29 CFR 1910 and recognized industrial standards such as those published by the National Fire Protection Association and in AR 420-90.

(17) The Provost Marshal, EUSA, will develop policies relating to safe control of traffic. Subordinate provost marshals will initiate local procedures for safe control of traffic.

(18) The Commander, Community, Family, and Soldier Support Command, Korea (CFSSCK) (Provisional), will ensure that safety standards are integrated in all recreational activities and facilities under his or her supervision.

(19) The Inspector General and equivalent EUSA subordinate commands inspectors general in coordination with their commanders will note and report, as appropriate, safety deviations which constitute violations of Army or command directives.

(20) The Office of the Civilian Personnel Director (OCPD) will monitor the servicing civilian personnel offices submissions of claims to the Office of Worker's Compensation Program (OWCP).

(21) The servicing civilian personnel office will forward a copy of each claim to HQ EUSA, ATTN: AJ-S, APO 96301-0009, within 5 days after forwarding the original to the Department of Labor. The claim forms applicable to this requirement are: DOL Form CA-1 (Federal Employees Notice of Traumatic Injury and Claim for Continuation of Pay/Compensation), DOL Form CA-2 (Federal Employees Notice of Occupational Disease and Claim for Compensation), and Department of Labor Claims Service Form K-124 (Report of Injury and Claim for Compensation). Within 5 days following receipt of notice from OWCP that a claim has been controverted, a copy of the notification will be forwarded to HQ EUSA, ATTN: AJ-S, APO 96301-0009.

Subparagraph 2-1i, ORGANIZATIONAL STRUCTURE. Add the following:

Major subordinate commands employing full-time safety professionals will provide safety services to other Army units not staffed with full-time safety personnel not under their direct control IAW appendix B. In addition, safety services may be provided upon written request to other Army organization that are not under the command of EUSA. The type of services and the man-hours expended in providing such services will be documented and maintained in the servicing safety office.

Subparagraph 2-1k, ORGANIZATIONAL STRUCTURE. Add subparagraphs (5) and (6) after subparagraph (4):

(5) EUSA Safety and Occupational Health Advisory Council will be held in conjunction with the EUSA Commander's Conference.

(6) Since many EUSA installations are so small that a council is not warranted, an exemption is granted to those installations (except Camp (Cp) Casey, Cp Red Cloud, USAG-Cp Page, Cp Mercer, Cp Howze, Eighth US Army, Special Troops Command (EAST) Cp Carroll, 20th Spt Cmd, 23rd Spt Gp, 34th Spt Gp, and MSC-K, Cp Carroll). Subordinate Commands may establish additional councils or committees as needed. Composition of a Safety and Occupational Health Advisory Council will include, the installation commander or his or her representative as chairman and representatives from each assigned or tenant unit. Supporting activities including the local engineer, medical service, safety office, and provost marshal will be represented.

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Subparagraph 2-2e, OPERATIONAL PROCEDURES. After subparagraph 2-2e(3), add subparagraph (4):

(4) EUSA major subordinate commands will initiate internal programs to prevent carbon monoxide accidents. As a minimum, each program will include carbon monoxide orientations to be given not later than 31 October of each year. Personnel will also be given carbon monoxide orientations as part of the unit inbrief.

Subparagraph 2-2h, OPERATIONAL PROCEDURES. Add the following:

EUSA major subordinate commands will be evaluated IAW the criteria contained in the EUSA Safety Program Goals and appendix C.

Subparagraph 2-2n, OPERATIONAL PROCEDURES. After subparagraph 2-2n(2), add subparagraph (1):

(3) HQ EUSA will recognize subordinate commands with appropriate awards on an annual basis. Awards will be IAW EUSA Suppl 1 to AR 672-74.

Subparagraph 3-9a, ABATEMENT PROGRAM. Add the following:

Full-time safety offices will maintain copies of abatement plans covering outstanding deficiencies of all serviced units. Offices will ensure that abatement actions do not become delinquent.

Subparagraph 4-1i, STANDARD ARMY SAFETY AND OCCUPATIONAL HEALTH INSPECTIONS. Add the following:

Within EUSA, DA Form 4753EX (Notice No. of Unsafe or Unhealthful Working Conditions (bilingual)) will be used to post notice of all categories I and II inconsistencies which cannot be corrected on the spot.

Paragraph 4-1, STANDARD ARMY SAFETY AND OCCUPATIONAL HEALTH INSPECTIONS. After subparagraph 4-1a(3), add subparagraphs (4) and (5):

(4) All EUSA workplaces will be categorized and inspected IAW the following schedule:

(a) Low hazard (office, billets, classrooms, etc.), annual.

(b) Special hazard (shops, labs, training sites, etc.), semiannual.

(c) High hazard (POL, electrical, ammunition, construction operation, etc.), frequent inspection, on an "as needed" basis.

(5) Local procedures will be established to ensure the inclusion of hazard information into routine safety inspections by supervisors, collateral-duty personnel, and other agencies.

The proponent of this supplement is the Office of the Assistant Chief of Staff, 31. Users are invited to send comments and suggested improvements on DA Form 2028 (Recommended Changes to Publications and Blank Forms) to the Commander, EUSA, ATTN: AJ-S, APO SF 96301-0009.

FOR THE COMMANDER:

OFFICIAL:

JAMES J. TAYLOR
Major General, USA
Chief of Staff

///ORIGINAL SIGNED BY///

CHRISTOPHER D. STRATTON
Lieutenant Colonel, AG
Assistant Adjutant General

2 Appendixes
B. Safety Service
C. Safety Program Evaluation Checklist

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A

SPECIAL DISTRIBUTION:
1 - HQDA (DACS-SF)
WASH DC 20310-0200
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APPENDIX B**SAFETY SERVICE**

<u>SERVICING COMMAND</u>	<u>RECEIVING COMMAND</u>	<u>LOCATION</u>
2D Infantry Division	CFA (ROK/US) UNCSF-JSA	Cp Red Cloud Panmunjom
19 th Support Command	728 th MP Bn Plus HHC 188 th MP Co 209 th MI Det Training Support Acty-Korea (TSAK) 516 th Personnel Service Co DOD School, Taegu TMO, 25 th Trans Bn AFKN 3d Plt, 66 th AG Co (Postal) 7 th Region, USACIDC JCIS LAO-K CFSSCK 552MP Co Property Disposal AFKN TMO, 25 th Trans Bn DOD School, Pusan JUSMAG- K Overseas Command Records Holding Area—Korea (OCRHA-K) Pusan Port Operation, MTMC 209 th MI Det, 501 st MI Bde USA KCA 7 th Region, USACIDC CFSSCK 3d Plt, 66 th AG Co (Postal) EUSA Working Dog School TMO, 25 th Trans Bn 7 th Region, USACIDC 260 th MP Co CFSSCK 2nd Maint Co 3d Plt, 66 th AG Co (Postal) 516 th Personnel Service Co 209 th MI Det 7 th Region, USACIDC TMO, 25 th Trans Bn CFSSCK	Cp Henry Cp Walker Cp Henry Cp Henry Cp Henry Cp Walker Taegu Cp Walker Cp Henry Taegu Cp Walker Cp Walker Taegu Hialeah Pusan Hialeah Pusan Hialeah Hialeah Pusan Pusan Hialeah Hialeah Hialeah Hialeah Hialeah Cp Carroll Cp Carroll Cp Carroll Cp Carroll Cp Carroll Cp Carroll Cp Humphreys Cp Humphreys Cp Humphreys Cp Humphreys Cp Humphreys

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	2d Plt, 66th AG Co (Postal)	Cp Humphreys
	Training Spt Acty-K, EUSA	Cp Humphreys
	557 th MP Co	Cp Humphreys
	249 th MP Co	Cp Humphreys
	AFKN	Cp Humphreys
	199 th Personnel Service Co	Cp Page
	332d MI (EW)	Cp Page
	TMO, 25 th Trans Bn	Cp Page
	AFKN	Cp Page
	209 th MI Det	Cp Page/Cp Long
	CFCSSCK	Cp Page/Cp Long
	55 th MP Co	Cp Page/Cp Long
	2d Plt, 19 th AG Co (Postal)	Cp Page/Cp Long
EUSA Special Troops Command	Commissary, USAISA, WCOR, Yongsan -	Yongsan
	Korea Contracting Agency	Yongsan
	8 th PERSCOM	Yongsan
	DOD School	Yongsan
	7 th Region, USACIDC	Yongsan
	501 st MI Bde	Yongsan
	8 th MP Bde	Yongsan
	CFSSCK, BORC	Yongsan
	30 th Weather Squadron/Det 18	Yongsan
	DRMO, Bupyong	Bupyong
	74 th Maint Bn (TMDE)	Cp Market
	ARC	Yongsan
	D-Safe	Cp Market
	SUSLAK	Yongsan
	MTML TTCFE	Yongsan
	KAS &, N bureau, Stars & Stripes	Yongsan
	Army & Air Force National Guard	Cp Coiner
	AMC	Yongsan
	USG	Yongsan
	AFKN	Yongsan
	Spec Forces Det – Korea	Yongsan
	CSCT #1	Yongsan
	CSCT #3	Yongsan
	175 th TFC/175 th FAO	Yongsan
	USA Audit Agency. Korea Field	Yongsan
	6051 st Postal Admin Sq (PADMS), OL-A	Kimpo
	OIC, Pers Spt Act, Det Seoul	Yongsan
	DLACAO	Yongsan
	ARMP, USACFSC-FE	Yongsan
	Military Banking Div Comm Bank, YS	Yongsan
	U.S.A. Recruiting Bn	Yongsan
	COMNAVFORKOREA	Yongsan

NOTE: Units and activities not listed above will seek safety support from the nearest office staffed with full-time safety professionals.

APPENDIX C

SAFETY PROGRAM EVALUATION CHECKLIST

1. General.

a. Evidence of attention to major safety program elements (e.g., information collecting, causation analysis, countermeasures, implementation and control).

b. Specific safety responsibilities assigned to meet safety program objectives.

c. Command awareness of the need to consider safety in both garrison and field environments.

2. Procedures for establishing and administering the safety program.

a. Appointment of a Designated Safety and Occupational Health official.

b. Provision of adequate safety and occupational health resources.

c. Support for programs to develop safety expertise.

d. Establishment and use of program improvement plans.

e. Establishment and use of a Command Safety and Occupational Health Council/Committee, if required.

f. Provisions of safety services to tenants and satellited activities.

g. Compliance with DOD Directive 1000.18 in contract operations.

3. Procedures for detecting hazards.

a. Effective use of hazard analysis techniques.

b. Compliance with inspection procedures of AR 385-10, chapter 4.

(1) Reporting all recordable incidents IAW AR 385-40.

(2) Timely, accurate reports (DA Form 285 (US Army Accident Investigation Report); abstracts, special).

c. Compliance with requirements of AR 385-10, paragraph 4-4, regarding employee reports of unsafe or unhealthful working conditions.

d. Risk management program.

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4. Cause Analysis.

- a. Periodic analysis of data for major cause factors.
- b. Issuance of countermeasure criteria based on cause analysis.
- c. Pinpoint significant hazards.

5. Accident prevention: safety promotion, training, supervision, and awards.

- a. Establishment of measurable goals and objectives.
- b. Proper violation correction priorities.
- c. Abatement plans in order.
- d. Budgeting for hazard abatement.
- e. Effectiveness of the Army job safety and occupational health training program.
- f. Effectiveness of off-duty injury prevention programs (e.g., prevention of carbon monoxide poisoning).
- g. Procurement and use of safety promotion materials.
- h. Accountability and incentive procedures to sustain safety task performance.
- i. Quality of the awards program.
- j. Appropriate corrective action including disciplinary measures, when warranted, taken for noncompliance with safety criteria.

Note: These criteria will be used by EUSA to evaluate staff and major subordinate command program efforts. Field organizations may use or modify as appropriate.